

St John's CE JMI School



St John's CofE JMI

After School Club - Behaviour

2016 to be reviewed 2018

### **Aim**

Our aim is to provide an environment in which there is acceptable behaviour and where children learn to respect themselves, other people and their environment. Positive behaviour will be promoted to enhance the development of confidence, self-discipline and self-esteem in an atmosphere of mutual respect and encouragement. This includes Bullying. Children have the right to feel safe and secure in their environment.

### **Procedure**

- All parents and children will sign the code of conduct which was drawn up by the children at the club. All children's behaviour will be managed effectively and in a manner appropriate for their stage of development and particular individual needs.
- Staff will handle children's unacceptable behaviour by distraction, discussion or by withdrawing the child from the situation.
- Staff will give praise and encouragement to all the children for their positive behaviour.
- Staff will encourage sharing and negotiation and will help children to understand the effects of their behaviour on others.

- Negative behaviour will be redirected by the staff by offering them alternative and positive options.
- All staff, volunteers and students will provide a positive role model of behaviour by treating children, parents and one another with friendliness, care and courtesy.
- Staff will never use any form of physical punishment, threaten physical punishment or leave them on their own.
- Parents will be regularly informed about their children's behaviour by the staff.
- Physical intervention will only be used if it is necessary to prevent personal injury to the child, other children or staff. If this is used to manage a child's behaviour this will be recorded and parents will be informed about it on the same day.
- Staff will inform parents of any incidents of unacceptable behaviour such as biting, hitting, pinching or swearing and will work in partnership with the children's parents.
- Staff will carry out observations of any child who are exhibiting unacceptable behaviour on a regular basis.

We will work with the parents to address recurring unacceptable behaviour, using objective observation records to help us to understand the cause and to decide jointly how to respond appropriately. All policies and procedures will be regularly reviewed. Bullying of any form is unacceptable; bullying involves the persistent use of physical or verbal abuse of another child or children. If a child bullies another child the staff will:

- Intervene to stop the child harming the other child.
- Explain to the child who is doing the bullying why their behaviour is inappropriate and work out a plan to handle their behaviour.
- Give the child/children who have been bullied reassurance.
- Talk to the parents of all the children involved explaining what you are going to do.

